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SMDA Sub-Committee Meeting 09

5 December 2023, 10:00 – 13:00

Orega Offices, 70 Gracechurch Street, London EC3V 0XL

Final Agenda

Item No.	Agenda Item	Paper Reference	Meeting Lead	Time
	Welcome and Introductions			10:00 – 10:05
FOR DECISION, DISCUSSION AND INFORMATION				
1.	Minutes and Actions Outstanding **FOR INFORMATION**	SMDASC_08_1010– Draft Minutes (**GREEN**) SMDASC_08_1010– Draft Confidential Minutes (**AMBER**) SMDASC_09_0512_01 (**AMBER**)	SMDASO (LC)	10:05 – 10:15
2.	SMDA Sub-Committee Election Results **FOR INFORMATION**	Presentation	SMDASO (LC)	10:15 – 10:20
3.	SMDA Tranche Two Review – SMDA Guidance Note **FOR DECISION**	SMDASC_09_0512_03 (**GREEN**) (Late Papers)	SECAS (TR)	10:20 – 10:35
4.	SMDA Tranche Two Review – SMDA Requirements **FOR INFORMATION**	SMDASC_09_0512_04a (**AMBER**) (Late Paper) SMDASC_09_0512_04a – Appx A (**AMBER**) (Late Paper) SMDASC_09_0512_04b (**AMBER**) (Late Paper)	SMDASO (AA)	10:35 – 10:50
5.	Double Band Device Testing – Impact Assessment **FOR DECISION**	SMDASC_09_0512_05 (**AMBER**)	SMDASO (ASc)	10:50 – 11:10
6.	SMDA Communication Hub Baseline Flexibility **FOR DECISION**	SMDASC_09_0512_06 (**AMBER**)	SMDASO (AA)	11:10 – 11:20
Comfort Break				11:20 – 11:30
7.	DCC Communication Hub SMDA Report Sharing **FOR DECISION**	SMDASC_09_0512_07 (**GREEN**) SMDASC_09_0512_07_Appx A (**GREEN**)	SMDASO (AA)	11:30 – 11:40

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8.	SMDA Sub-Committee Terms of Reference **FOR DECISION**	SMDASC_09_0512_08 (**GREEN**) SMDASC_09_0512_08_Appx A (**GREEN**)	SMDASO (AA)	11:40 – 11:50
9.	SMDA Change Procedure **FOR DECISION**	SMDASC_09_0512_09 (**GREEN**) SMDASC_09_0512_09_Appx A (**GREEN**)	SMDASO (LC)	11:50 – 11:55
10.	4G Communication Hub Testing Update **FOR INFORMATION**	Presentation	SMDASO (AA)	11:55 – 12:05
11.	Device Assurance Update **FOR INFORMATION**	Presentation	SMDASO (LC)	12:05 – 12:10
12.	Testing Configuration Management **FOR INFORMATION**	Presentation	SMDASO (LC)	
13.	Industry Changes **FOR INFORMATION**	SMDASC_09_0512_13 (**GREEN**)	SMDASO (LC)	12:10 – 12:20
14.	SMDA Strategy **FOR DISCUSSION**	SMDASC_09_0512_14 (**GREEN**) SMDASC_09_0512_14_Appx A (**AMBER**)	SMDASO (LC)	12:20 – 12:35
15.	RAID Log **FOR DECISION**	SMDASC_09_0512_15 (**AMBER**) (Late Paper) SMDASC_09_0512_15_Appx A (**AMBER**)	SMDASO (LC)	12:35 – 12:45
16.	SMDA Communication Plan **FOR INFORMATION**	SMDASC_09_0512_16 (**GREEN**)	SMDASO (LC)	12:45 – 12:55
17.	Any Other Business • 2024 Meeting Dates		All	12:55 – 13:00