This document is classified as **Clear**. Recipients can distribute this information to the world, there is no limit on disclosure. Information may be shared without restriction subject to copyright.

SMDA Sub-Committee Meeting 09

5 December 2023, 10:00 – 12:45

Orega Offices, 70 Gracechurch Street, London EC3V 0XL

Draft Agenda

Item No.	Agenda Item	Meeting Lead	Time
	Welcome and Introductions		10:00 – 10:05
FOR DECISION, DISCUSSION AND INFORMATION			
1.	Minutes and Actions Outstanding **FOR INFORMATION**	SMDASO (LC)	10:05 – 10:15
2.	SMDA Sub-Committee Election Results **FOR INFORMATION**	SMDASO (LC)	10:15 – 10:20
3.	SMDA Tranche Two Review Workshop Update **FOR DECISION**	SECAS (JB)	10:20 – 10:45
4.	Double Band Device Testing **FOR DECISION**	SMDASO (ASc)	10:45 – 11:05
5.	SMDA Communication Hub Baseline Flexibility **FOR DECISION**	SMDASO (AA)	11:05 – 11:15
Comfort Break			11:15 – 11:25
6.	DCC Communication Hubs Testing Report Sharing **FOR DECISION**	SMDASO (AA)	11:25 – 11:35
7.	SMDA Sub-CommitteeTerms of Reference **FOR DECISION**	SMDASO (AA)	11:35 – 11:45
8.	4G Communication Hub Testing Update **FOR INFORMATION**	SMDASO (AA)	11:45 – 11:55
9.	Device Assurance Update **FOR INFORMATION**	SMDASO (LC)	11:55 – 12:00
10.	Testing Configuration Management **FOR INFORMATION**	SMDASO (LC)	12:00 – 12:05

Item No.	Agenda Item	Meeting Lead	Time
11.	Industry Changes **FOR INFORMATION**	SMDASO (LC)	12:05 – 12:15
12.	SMDA Strategy **FOR DISCUSSION**	SMDASO (LC)	12:15 – 12:30
13.	RAID Log **FOR DECISION**	SMDASO (LC)	12:30 – 12:45
14.	SMDA Communication Plan **FOR INFORMATION**	SMDASO (LC)	12:45 – 12:55
15.	Any Other Business • 2024 Meeting Dates	All	12:55 – 13:00